Colorado School of English

TEFL/TESL Certificate Program
Sample Trainee Syllabus

Version 6.5
Updated: August 2012
Course Description:........................................................................................................................................

Unit 1 – Orientation ....................................................................................................................................
  Meet your trainers and learn a little bit about the course goals

Unit 2 – Foreign Language Lesson and Attitudes .........................................................................................
  Experience learning a new language taught in the target language and discuss the challenges

Unit 3 – Becoming a Self-Aware Language Teacher ....................................................................................
  What kind of teacher are you? Understand the factors that are central to teacher development

Unit 4 – Culture and Acculturation ...............................................................................................................
  To be able to teach your students you need to understand their culture and your own

Unit 5 – Theories of Second Language Acquisition ......................................................................................
  There are many theories regarding teaching a language, we will explore them and discuss the advantages and disadvantages. We will also discuss multiple intelligences and learning styles

Unit 6 Classroom Management ....................................................................................................................
  Apply good classroom management practices to your class

Unit 7 – Presenting Meaning and Context in a Learner-Centered Environment ..................................................
  Do your students understand? Discuss ways and strategies to make sure they understand

Unit 8 – Total Physical Response ..................................................................................................................
  Experience and practice this teaching technique

Unit 9 – Teaching Grammar .........................................................................................................................
  Learn how to explain form and function, while focusing on the meaning of the grammar concept

Unit 10 and 11 – Lesson Planning and Lesson Planning Practicum ..............................................................
  What is the objective? Learn the parts of a lesson plan and how to plan the lesson to reach the objective being taught

Unit 12 – Evaluating and Using Textbooks ..................................................................................................
  There are so many textbooks out there. How do you know what is good and what isn't. Learn to identify the pros and cons and how to use the textbooks to teach your objective

Unit 13 – Teaching Vocabulary: Student-Centered Presentation .....................................................................
  How do students retain vocabulary? Explore different ways for teaching useful vocabulary
Unit 14 – Using Visual Aids .......................................................... Different examples of how to use visual aids to teach grammar, elicit vocabulary and much more

Unit 15-18 – Teaching Speaking, Listening, Reading and Writing ............... Error! Bookmark not defined. You will learn ways to design a lesson to teach all four skills effectively

Unit 19 – Error Correction......................................................................................................................... Understand the source of errors and learn techniques on how to correct your students

Unit 20 – Teaching with Games .............................................................................................................. Make class fun with games, but also learn how to manage your class during the game and identify potential problems that could occur

Unit 21 – Teaching with Drama .............................................................................................................. What are some drama techniques and what are the benefits and drawbacks?

Unit 22 – Teaching Pronunciation............................................................................................................ Identify the major pronunciation areas and learn how to demonstrate the sound, stress, cmentation, rhythm or intonation

Unit 23 – Teaching with Music, Songs, and Chants ................................................................................ How can you use music to teach pronunciation, grammar, vocabulary etc...?

Unit 24 – Testing and Assessment ......................................................................................................... What makes a good test? What are the positive and negative aspects of testing?

Unit 25 – Using Technology as a Tool in the Classroom .......................................................................... What are some resources you can use? Discuss a variety of ways technology can be used

Unit 26 – English for Specific Purposes .................................................................................................. Teaching private students and business English

Unit 27 – The Job Search: Resumes, Cover letters, and Interviews .......................................................... How to land the perfect job!

Appendix 1: In-Course TEFL/TESL Trainee Practicum ..........................................................................
Appendix 2: Post-Course TEFL/TESL Trainee Practicum .....................................................................
Appendix 3: References ...........................................................................................................................
Course Description: The five-week Teaching English as a Second/Foreign Language Certificate Program is internationally accredited and worth 3 college credits (National College Credit Recommendation Service www.nationalccrs.org and Accrediting Council for Continuing Education & Training www.accet.org) and prepares participants to begin teaching English to adults in the US and abroad. The intensive course provides in-class instruction, observation of professionally taught ESL classes, and classroom teaching experience.

Course Overview: The course provides a foundation in learning and language acquisition theories. It also includes instruction in classroom management and lesson planning, teaching specific skills such as: reading, writing, listening, speaking, pronunciation, grammar, and vocabulary. Additionally, teachers-in-training learn how to handle error correction, and how to use games, drama, music, and other activities in the classroom. Computer assisted language learning (C.A.L.L.), acculturation and career skills are also covered. Communicative methodologies, with an emphasis on learner-centered practices, are presented throughout the course and are the basis for the guided student practicum, which includes a carefully devised curriculum and trainer observation/consultation to help the teacher-in-training improve his/her teaching.

The course has four components:
- Component 1 – Classroom instructional academic
- Component 2 – In-course teaching practicum
- Component 3 – Final examination and oral interview
- Component 4 – Post-course practicum

Performance Objectives: Upon completion of the course, teachers-in-training will be able to:

- Identify language learning theories and teaching approaches and their components
- Engage students in learner-centered and communicative lessons
- Create coherent and effective lesson plans
- Apply good principles and practices of classroom management
- Teach listening, speaking, pronunciation, reading, writing, grammar and vocabulary
- Teach using games, music, drama, TPR, and C.A.L.L.
- Understand issues and strategies of acculturation for teachers and students
- Craft a targeted job search and resume
- Evaluate job offers and contracts
Upon completion of the course, teachers-in-training will have had 130 hours of instruction which includes:

- 90 hours of classroom instruction
- 20 hours of in-course practicum
  - 6 hours of supervised student teaching
  - 4.5 hours of guided lesson plan writing
  - 3 hours of peer observations
  - 6.5 hours of professional observations
- 20 hours of post-course practicum (additional certificate given upon completion)
  - Student teaching
  - Observations
  - Lesson plan writing

**Grading:** The course is pass/fail. An overall score of 80% is required to pass the course.

- Participation and homework assignments (classroom engagement, quizzes, presentation, and/or projects): 40%
- Lesson plans and practicum: 40%
- Final written exam: 10%
- Final oral exam/interview: 10%

**Required Teacher-in-Training Texts:**

**TEW**

**Chartbook**

**Recommended Texts:**

**Fun with Grammar**

**Grammar in Use**

**Oxford Picture Dictionary**
Additional readings and handouts will be distributed throughout the course.

**Trainer Texts:**

**AL**
http://books.google.es/books?id=WP445j3vt3sC&printsec=frontcover&dq=%22About+Language%22#v=onepage&q&f=false

**CLT**

**AMLT**

**DTLL**

**HLL**

**MCCEL-SIOP**

**MIH**

**PEU**

**SLTNG**

**TE**
TEFSL

TESFL

TGB

TPLT